

# How To Create your CampusVue Student Portal Account

In order to register online you first need to create a CampusVue Student Portal Account. Please follow the steps below to register for the account:

- 1. Navigate to <a href="https://portal.ku.ac.ke">https://portal.ku.ac.ke</a>
- 2. Click on the 'Student Portal Homepage' Link displayed.
- 3. On the students' portal login page, click on the link 'Create a New Account' and the page will appear as shown below.
- 4. Enter your registration number in Student ID Field as explained below.
- 5. Enter your first name
- 6. Enter your last name
- 7. Enter your place where you were born. (This will be your secret question to reset your password). Then click on 'Next'

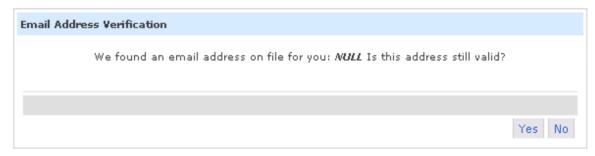
#### **New Account Creation**

Required Field*						
Welcome to Kenyatta University Student Portal. The university has launched a new student portal for online registration for courses and accommodation.						
In order to register you need to first create an account. Please follow the steps below to register for an account:						
Enter the following details as per the steps :						
<ol> <li>Student ID should be the last sequential numbers of the student number. For Example: if the Actual Student number is M25S/5942/2005. The student Id should be "5942/2005".</li> </ol>						
2. Enter your First Name & Last Name.						
3. "Place of Birth" is provided so as to help the students generate their forgotten password.						
Online Room Application for continuing students academic year resuming 2013/2014 starting September 2013. Deadline for Online Booking is April 2nd 2013 at 5.00pm. <u>Download</u>						
Student ID *						
Eirst Name*						
<u>L</u> ast Name*						
Place of Birth?*						
Back Next						



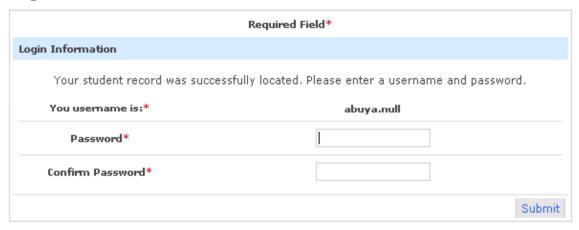
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### **Email Address Verification**



- 8. Click on 'Yes'. Once you are logged in, kindly update your profile will all the correct information, email address, telephone number etc.
- 9. Your user name will be provided as shown below.

### Login Information



10. Make a note of your username and pick a password. Enter the password twice once in the Password field and the second time in the Confirm Password filed. Click in Submit. Write down the username allocated and the password you picked below:

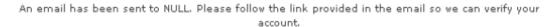
Jsername:	 	 	
Password:			

11. You will get a verification email if your account is valid. For Students who do not have a valid student email account, the account will be automatically activated. (Please click "Student Portal Login" to continue)



# How To Create your CampusVue Student Portal Account

### **Authentication Email Sent**



Student Portal Login

12. Congratulations!! You have successfully created an account in the CampusVue Portal. Make sure you remember your Username and Password.

For any further clarifications or for any errors encountered, please raise an ICT Support Ticket on <a href="http://support.ku.ac.ke">http://support.ku.ac.ke</a> or via email at <a href="mailto:support@ku.ac.ke">support@ku.ac.ke</a>